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# THE BELL HOTEL

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## Weddings

*Your Special Day*

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THE BELL HOTEL *since 1666*  
Market Square Winslow Bucks MK18 3AB  
T +44(0)1296714091  
F +44(0)1296714805  
E [info@thebell-hotel.com](mailto:info@thebell-hotel.com)  
W [www.thebell-hotel.com](http://www.thebell-hotel.com)

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# The Bell Hotel

## Hosting your Wedding

Congratulations on your forthcoming wedding Day!

May we take this opportunity to congratulate you on your forthcoming wedding and pass on our very best wishes for the future.

Your special day requires a special venue, at The Bell Hotel we believe this as well, we pride ourselves in making each wedding unique. It is our pleasure to tailor a program to your individual requirements, tastes and budget.

The Bell Hotel provides the perfect ambience combined with our friendly yet highly professional and efficient team, we will make your day one of the most pleasurable and memorable days of your life, our aim is to ensure you enjoy it to the full.

The Bell Hotel will ensure the success of your wedding day.

Gaynor Heritage  
Sales, Marketing and Events Manager

### Terms and conditions

#### Confirmation

We require written confirmation of your booking two weeks after a verbal confirmation together with a £100.00 non-refundable deposit.

#### Payment

Full cost of the bookings will be required at least two weeks before the date of your function.

#### Numbers

All final charges will be made based on the numbers given not less than 2 weeks prior to function.

#### Cancellation

The Hotel reserves the right to make a cancellation charge should a cancellation be made, which will be calculated as a percentage of the total booking value, according to the following notice period:-

Up to 25 guests, 50% cancellation charge if cancelled 6 weeks to 3 months out.

90% cancellation charge if less than 6 weeks out.

Over 100 guests, 50% Cancellation charge if cancelled 3-6 months out.

90% cancellation charge if cancelled less than 3 months out.

#### Prices

All Prices include value added tax at the rate of 17.5% and may be subject to review from time to time.

#### General

The Bell Hotel reserves the right to close all facilities, including disco and bars, if undesirable behaviour occurs with Wedding/Function guests. In such circumstances no refunds will be given and any damages will be charged for.

**I agree to the above terms and conditions.**

**Customer name.....Date.....**

**Customer Signature.....**

**On behalf of The Bell Hotel.....**



## The wedding day

Assuming a 2.00pm Wedding the Bride's timetable will run something like this:

- 8.00am—Shower or relaxing bath
- 8.30am—A good breakfast
- 9.00am—Polish nails
- 9.30 am—Hairdresser
- 11.00am—Best man arrives to collect luggage/greeting cards
- 11.30am—Bridesmaid's/Pageboy arrives
- 12.00 noon—Make-up
- 12.30pm—Bride and Groom Dress
- 1.30pm—Photographer arrives
- 1.30pm—First car takes mother and Bridesmaid's to church entrance.
- 1.45pm—Second car takes Bride and Father to church
- 1.58pm—Wait in church entrance and line Bridesmaid's up behind you—the verger will greet you.
- 2.00pm -= Ceremony

## Good Luck



## *A Brief History*

Stage coaches used to call regularly at this hostelry which dominates the market square of this homely town, and an inn has graced the site since Tudor times. A visit today by more conventional means reveals a variety of pleasures in keeping with more sophisticated requirements, not least of which are attractive beamed bars where it is a delight to relax with a drink and consider the excellent bill of fare.

Until 1914 The Bell brewed its own beer on the premises refusing to be tied to any commercial brewery. Today it retains its independence by remaining a free house selling the beer it chooses.

An early sign of The Bell Hotel found and restored in 1976, hangs in the coffee lounge.

It is alleged that The Bell Hotel was once the venue for the magistrate's court with petty sessions being held on alternative Wednesday's. Stage coaches to and from London would call every day except Sunday –'The regulators' via Tring and 'The Union' via Wendover starting and finishing at The Bell.

The Bell Hotel is the perfect setting for small weddings or the larger more formal Wedding. Our conservatory restaurant will seat up to 100 guests, offering our renowned Carvery Menu and excellent service.



## ***Evening Buffet Menu***

Included in all our Wedding Packages

A Selection of sandwiches  
Marinated Chicken Drumsticks  
Sausage Rolls  
Vegetable Samosas

**An additional charge per person for your  
extra evening guests**

**2009 £8.00/2010 £8.50**

### **Buffet Upgrades**

A selection of open sandwiches  
Marinated Chicken Drumsticks  
Quiche Lorraine  
Vegetarian Quiche  
Cheese and tomato pizza  
Twister Fries

**Additional charge per person**

**Increase on package price 2009 £3.50/2010 £4.00**

**Extra evening guest charge**

**2009 £11.00/2010 £11.50**



### **From four weeks**

Confirm reception venue booking and pay fee.  
Confirm with caterer the menus and number of guests.  
Make hairdressing/beauty salon appointments  
Give florists total number of buttonholes and addresses for flowers to be delivered.  
Confirm details  
With photographer, car hire etc.  
Last minute buys for trousseau and honeymoon.  
Write thank-you letters for presents as they arrive and make a note of 'who sent what' for future reference.  
Final fitting for Wedding dress.

### **From ten to seven days**

Practice make-up.  
Take head-dress to hairdresser to decide on hair style.  
Meet with the Best man, Bridesmaid's and ushers to finalise arrangements.  
Give Best man money for fees and tipping.  
Give 'Order of service' sheets to vicar.  
Start packing for honey moon.

### **One day to go**

Delegate as much work as is possible.  
Have your beauty treatment.  
Final packing for honey moon.  
Lay out 'Wedding' ensemble and 'going away' ensemble.



### **From six months**

Compile Wedding present list

Choose Wedding Dress and Veile

Choose Bridesmaid dresses and head—dresses

Once colour scheme is decided, order flowers for bouquets, church and reception, if required Bridegroom and Best man, fathers and Ushers should arrange hire of suits

### **From three months**

Send out invitations

Arrange outfits for mums

Choose hymn and choice of music

Minister to approve—once done, arrange for the ' Order of service' sheets to be printed.

Arrange calling the bands

Choose Wedding rings

### **From Six weeks**

If catering at home, make arrangements for food and drink.

Confirm travel an hotel bookings

Choose presents for Bridesmaids



## ***Carvery Menu***

### **Starters**

A Selection from two of the following:

Prawn Cocktail

Egg Mayonnaise

Melon with fresh fruit

Pate served with toast

### **Main Course**

Roast Beef, with Yorkshire pudding

Roast turkey with stuffing

Roast Gammon with a honey and mustard glaze

All served with roast potatoes and a selection of fresh seasonal vegetables

### **Desserts**

A Selection of two of the following:

Old fashioned sherry trifle

Chocolate fudge cake

Blackcurrant cheesecake

Profiteroles

Fresh fruit salad

All the above served with cream



## Drinks Selections

	2009	2010	2011
Sparkling Wine By the Glass	£2.40	£2.45	£2.50
House Wine	£1.90	£1.95	£2.00
House wine	£10.55	£10.70	£10.85
Bucks Fizz	£1.65	£1.70	£1.75
Pimms By the glass	£1.65	£1.70	£1.75
House cham- pagne	£4.20	£4.25	£4.30
Orange juice	£1.20	£1.25	£1.30

## Wedding etiquette & Time Table

Suggested top table seating plan

Best Man—Chief Bridesmaid—Groom's Father—Bride's  
Mother—Groom—Bride—Bride's Father—Groom's Mother—  
Bridesmaid—Bridesmaid

### *The Wedding Timetable*

Arrangements will vary according to each couple. Below we offer a guide to ease the planning of your Wedding Day.

#### **From Two years**

Decide the date and venue of your Wedding

Once a decision is reached -

Book reception venue

Book photographer

Book videographer

Book transport

Book toastmaster

Book reception entertainment

#### **From Twelve Months**

Decide on number of guests and make a list

Order invitations

Book honeymoon and if necessary, apply for passports.

Decide on best man, Bridesmaids and Ushers.

Order Wedding cake and bonboniere



### Chief Bridesmaid

She assists the bride to dress, holds the bouquet during the ceremony, and organizes the other bridesmaids.

### Brides Father

The Father gives the bride away. He receives the guests at the reception. He pays for the wedding dress, bridesmaid's dresses, cars (except the grooms), photographs, church and reception flowers, invitations and press announcements (if any).

### Brides Mother

The Bride's Mother is traditionally in charge of all proceedings. She decides on the guest list together with the groom's mother, as well as the venue of the reception. After the Wedding ceremony, the bride's mother and father. Together with the bride, groom and groom's parents, greet the guests at the reception.

### The receiving line

The receiving line is composed as follows:

Bride's Mother - Bride's Father -Groom's Mother -Grooms Father - The Bride -The Groom -The Best Man

The Bridesmaids and guest then form a queue, introduce themselves to the bride's parents, shake hands and move on down the line, ending with the Best Man.

## Package prices 2009

### Wedding Packages Full day wedding reception

	GOLD	GOLD	SILVER	SILVER	SILVER	BRONZE	BRONZE
	Round	Long	Round	Long	Round	Long	Long
Master of Ceremonies	*	*	N/A	*	N/A	*	*
Room Hire	*	*	N/A	*	N/A	*	*
Four Course Meal	*	*	N/A	*	N/A	*	*
Souvenir Bridal Knife	*	*	N/A	*	N/A	*	*
Full Set of white table linen	*	*	N/A	*	N/A	*	*
Evening Buffet	*	*	N/A	*	N/A	*	*
Overnight accommodation	*	*	N/A	*	N/A	*	*
ADULT	£33	£32	N/A	£29	N/A	£22	£22
CHILD 5-12	£23	£22	N/A	£19	N/A	£12	£12

Package prices 2010

	GOLD	GOLD	Silver	Silver	Silver	Bronze	Bronze
	Round	Long	Round	Long	Round	Long	Round
Master of Ceremonies	*	*	N/A				N/A
Room Hire	*	*	N/A	*	N/A	*	N/A
Four Course Meal	*	*	N/A	*	N/A	*	N/A
Souvenir Bridal Knife	*	*	N/A		N/A		N/A
Full Set of white table linen	*	*	N/A		N/A		N/A
Evening Buffet	*	*	N/A	*	N/A		N/A
Overnight accommodation	*	*	N/A	*	N/A		N/A
ADULT	£35	£34	N/A	£31	N/A	£24	N/A
CHILD 5-12	£24	£23	N/A	£20	N/A	£13	N/A



*Wedding Etiquette and special duties*

To assist you with the arrangement, we have detailed below the formal requirements of the receiving line, top table, and speeches, as well as some of the duties of the bridal party; formal wedding etiquette does not need to be strictly adhered to, but can be used as a guide for those wishing to follow traditional wedding courtesies and formalities.

**The Bride**

The Bride selects the type of service. She decides on her dress and accessories, and the bridesmaid's attire

**The Groom**

The groom selects the best man and ushers (if any). He buys the rings and pays for the church fees.

He can also buy presents for the bridesmaids, best man and ushers as gestures of gratitude for their help. He buys the flowers for his bride, the bride's mother, his own mother, the bridesmaids and button holes for himself and the best man. He arranges and pays for transport for himself and the best man, and the bride and himself after the wedding.

**Best Man**

The best man is the groom's right hand man. He keeps the rings and ensures that the groom gets to the church on time. He pays for the church fees on behalf of the groom. He checks and ensures that transport is available for all guests to the reception, and that travel arrangements for the honey moon